

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

MINUTES OF THE BOARD MEETING OF DIRECTORS

JANUARY 11, 2024

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:00 p.m. by Chairman Mendes

DIRECTORS

Nathan Magsig (P)
Juan Mejia (P)
Vince Palomar (P)
Scott Robertson, Vice Chair (P)
Buddy Mendes, Chairman (P)

STAFF AND CONSULTANTS

Veronica Cazares, General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Tricia Miller, Administrative Services/HR Manager
Craig Perry, Chief Plant Operator
Allison Gregg, Sampson, Sampson & Patterson, LLP

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Board meeting of January 11, 2024, was made by Director Robertson and seconded by Director Palomar and approved by a unanimous voice vote:

AYE: Director Magsig, Mejia, Palomar, Vice Chair Robertson, Chairman Mendes

NO:

ABSENT:

ABSTAIN:

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are routine in nature. They may be approved by one motion, second, and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of Regular Board Meeting, December 19, 2023 (p.1)
- B. Warrant List Reports of, December 6, 2023, December 20, 2023, December 21, 2023 (p.5)
- C. Cash Activity Report of, December 31, 2023 (p.8)
- D. Fiscal Year 2024-25 Budget Preparation Schedule (p.10)
- E. Resolution No. 2024-01, a Resolution of Recognition and (p.16)
- F. Commendation to Paul Lopez, Operator III as 2023 Employee of the Year
- G. Resolution 2024-02, A Resolution of Recognition and Commendation to District Employee Joseph Barela for earning the 2023 CWEA "Collection Systems Person of the Year" (p.17)
- H. Resolution 2024-03, A Resolution of Recognition and Commendation to Karen Steinhauer for Earning the 2023 CWEA Laboratory Person of the Year (p.18)
- I. Resolution 2024-04, A Resolution of Recognition and Commendation to District Employees for earning the 2023 CWEA Collection Systems Year Award (p.19)

There being no comment from the public, a motion to approve the consent calendar was made by Director Robertson and seconded by Director Mejia and approved by a unanimous voice vote:

AYE: Director Magsig, Mejia, Palomar, Vice Chair Roberston, Chairman Mendes

NO:

ABSENT:

ABSTAIN:

NEW BUSINESS

- A. Subject: The Board will receive the Fiscal Year 2022-23 Audit Report Presentation (p.20)

Recommendation: That the Board of Directors accept the independent auditor's report for fiscal year ending June 30, 2023.

Allison Gregg, independent auditor from the firm Sampson, Sampson & Patterson, LLP gave the FY 2023 report to the Board. The Districts overall net position has increased from the previous fiscal year. It was said that there are future capital projects set to be completed in 2024 and will be included in the next audit, and this will decrease the Districts net position. It was noted that industrial revenue has decreased as some industries have found alternative methods for discharging.

There being no comment from the public, a motion to accept the independent auditor's report for fiscal year ending June 30, 2023, was made by Director Magsig, and seconded by Director Robertson and approved by a unanimous voice vote:

AYE: Director Magsig, Mejia, Palomar, Vice Chair Roberston, Chairman Mendes
NO:
ABSENT:
ABSTAIN:

- A. Subject: Terminate Wastewater Disposal Variance Between Selma-Kingsburg-Fowler County Sanitation District and Boghosian Raisin Packing Company, Incorporated, Together with its Wholly Owned Subsidiary, Fowler Dehydrator Company, Incorporated, Each a California Corporation *(p.21)*

Recommendation: That the Board Terminate Agreement between Boghosian Raisin and the District.

Boghosian Raisin requested and was granted rescission of their permit for discharge of wastewater from Central Valley Regional Water Quality Control Board. This will have no affect on the District.

There being no comment from the public, a motion to terminate the agreement between Boghosian Raisin and the District was made by Director Magsig, and seconded by Director Palomar and approved by a unanimous voice vote:

AYE: Director Magsig, Mejia, Palomar, Vice Chair Roberston, Chairman Mendes
NO:
ABSENT:
ABSTAIN:

- B. Subject: Request for Quotes for Administration Building Roof Rehabilitation *(p.26)*

Recommendation: That the Board accept the quote from Nations Roof in the amount of \$147,939 and approve a contingency amount of \$15,000 and authorize the General Manager to execute the agreement.

The Administration building roof is approximately 18 years old and is showing wear. There are a few leaks that have been present. Maintenance has completed repairs to areas showing wear, eliminating the leaks. There is currently no warranty on the existing roof. The new roof will come with a 25-year warranty from Nations Roof.

There being no comment from the public, a motion to approve quote from Nations Roof in the amount of \$147,939 and approve a contingency amount of \$15,000 and authorize the General Manager to execute the agreement was made by Director Robertson and seconded by Director Magsig, and approved by a unanimous voice vote:

AYE: Director Magsig, Mejia, Palomar, Vice Chair Roberston, Chairman Mendes

NO:
ABSENT:
ABSTAIN:

C. Subject: Resolution 2024-05, A Resolution For The Participation In San Joaquin Valley Air Pollution Control District Zero-Emission Landscaping Equipment (*p.27*)

Recommendation: That the Board approve A Resolution For The Participation In San Joaquin Valley Air Pollution Control District Zero-Emission Landscaping Equipment

SJVAPCD ZELE program for public/private agencies grants vouchers of up to \$30,000 for replacement of internal combustion landscaping equipment SKF will be dismantling seven pieces of existing landscaping equipment on delivery of zero-emission equipment. The equipment cannot be sold, as it needs to be demolished to qualify for the program.

There being no comment from the public, a motion to approve Resolution 2024-05, A Resolution For The Participation In San Joaquin Valley Air Pollution Control District Zero-Emission Landscaping Equipment was made by Director Magsig, and seconded by Director Palomar and approved by a unanimous voice vote:

AYE: Director Magsig, Mejia, Palomar, Vice Chair Roberston, Chairman Mendes
NO:
ABSENT:
ABSTAIN:

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

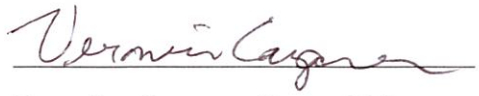
GENERAL MANAGER REPORTS

GM Cazares let the Board know about the upcoming CWEA Banquet on January 26, 2024, at Pardini's beginning at 5:30PM.

ADJOURNMENT

There being no further business to come before the Board, Chairman Mendes declared the meeting adjourned on a motion made by Vice Chair Robertson and seconded by Director Mejia at 4:36 p.m.

Respectfully submitted,



Veronica Cazares, General Manager

Approved,



Buddy Mendes, Chairman